

**Remote Learning Plan**

In order to ensure that learning is continued irrespective of lockdown we have developed the following plan. This information is intended to provide clarity and transparency to families about what to expect from remote education where national or local restrictions require entire groups to remain at home or where children are having to self-isolate.

**What should my child expect from immediate remote education in the first few days of pupils being sent home?**

A child’s first few days of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

Work will be emailed to parents to share with their child. This should be completed independently in the first instance.

**Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects, for example, mathematics, where children are unable to use the Montessori Materials.

**Remote teaching and study time each day**

**How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

EYFS Children’s House	1 – 3 hours (includes group session, 1:1’s and work set out on the school website)
Key Stage 1 Lower Elementary	3 hours a day on average across the cohort, with less for younger children
Key Stage 2 Upper Elementary	4 hours a day

## **Accessing remote education**

### **How will my child access any online remote education you are providing?**

We recognise that some children may not have suitable online access at home. We ask that parents contact us to discuss any obstacles as quickly as possible.

If pupils do not have online access, hardcopies of work can be printed and collected from the school. Work can be submitted weekly by dropping it in to the office. In these circumstances teaching staff will communicate with families via telephone.

### **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

- live teaching (online lessons) - Taking parental feedback from the previous lockdown into account and to maintain aspects of school life and our school community we will host a virtual morning group for the class where a register will be taken. Children will be invited to smaller virtual groups or one-to-one's throughout the week where they can view presentations, work together on projects, and take part in virtual quizzes and games.
- recorded teaching (e.g. Oak National Academy lessons, photographic/video/audio recordings made by teaching staff)
- printed paper packs produced by teachers – these will be available to download from the password protected Home School Web Provision page on our website.
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences, such as [montessoridigital.org](http://montessoridigital.org), Trillium Montessori, YouTube and BBC iPlayer
- long-term project work and/or internet research (limited time researching- once per week).

## **Engagement and Feedback**

All children will be expected to participate in the daily live teaching/online lessons. These lessons will provide opportunities for staff to 'check in' with the children and establish any needs they may have. The social and emotional well-being of your child will be monitored by teachers through video calls with students and parents during this time.

We ask that completed work is scanned or photographed and emailed to the school marked FAO 'your child's teacher' as appropriate. Set work should be returned on a daily basis for the teacher to check and log.

In the event of children not engaging with live lessons or returning completed work parents will receive an email from the school to discuss any obstacles and establish if further support is required. Staff will be available to parents via email to share information and offer support. We will also hold daily/weekly 'drop in' group video calls for parents to ask any questions.

## **The role of parents**

Parents must understand that engagement in remote learning is compulsory for our school age children, as is the expectation that our school makes that provision available and accessible to all. However, if children themselves are too ill to attend then they should not be expected to engage in remote learning.

We ask that parents:

Engage in conversations on posted materials and learning tasks by reading them with or for your child.

Provide an environment conducive to learning:

Children are well versed in separation from the family, school is their special space and we therefore ask that you step away and supervise from a distance, allowing your child to talk directly to their teacher. We also ask that you provide a safe and quiet learning space during daytime. This may be the use of an area rug (this could be something as simple as a towel) to designate floor space for tactile learning with younger students, or access to a desk or table. Children will also need access to technology where appropriate. Remind your child that one activity at a time belongs in this space. All children within the school are accustomed to routines that include cleaning up after each activity and replacing things in an orderly fashion.

Support emotional balance by providing ample room and time for reflection, creativity, physical activity, conversation, and play.

Work with us to ensure the school's behavioural expectations for students are followed while participating in remote learning. (Students are asked to be mindful of the importance of respectful online communications as outlined in our Zoom/Microsoft Teams Code of Conduct, while participating in remote learning.)

Email the office if you or your child have questions and/or if your child needs extra help and support.

If you are meeting with other families online please be mindful about GDPR and that school information should be discussed via school only.

### **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Observations will be taken from the work sent in with further lessons to support common errors to effect subsequent lessons.

### **Additional support for pupils with particular needs**

#### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- We recommend that children with SEND attend school as they are vulnerable to missing education. Specialized attention can then be given to them as appropriate
- In the event of Self Isolation, children with SEND will be given individual tasks to support their learning. A close partnership will be maintained with parents. Work that is set by the school will be accompanied by a lesson with a teacher detailing what is expected.
- The main focus of the Children's House environment is to meet the developmental needs of children of this age, particularly in the areas of independence, language expression,

refinement of movement and socialisation, with the ultimate goal of assisting the child on a path towards independence. The Remote Learning experience for CH members will depend upon a strong partnership with parents. Children will need some assistance from a parent to complete work. Learning tasks will be explained to the children and parents during 1:1 virtual meetings. Parents have further opportunities to ask questions by joining 'drop in' meetings with teaching staff during the week.

### **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

### **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

Regular contact will be made with individual children having to self-isolate. This will be near the start of day with the lead teacher (or Individual Needs Assistant) via a virtual meeting or a phone call. Work will be emailed directly to parents to share with their child, outlining tasks and expectations. We will also provide access to Montessori curriculum resources – to print off at home or hard copies can be picked up from the school office.

We ask for parents to provide us with a daily feedback email if possible – simply to ascertain what has worked and what hasn't and if there is anything else you would like to discuss.

### **Zoom/Microsoft Teams Code of Conduct:**

Our virtual meetings will be a way for us to all see each other and talk to each other, just as we do in the classroom. We will start with a greeting and then we will have an opportunity to share something with each other. These meetings will last 15-20 minutes. If you are having technical difficulties please send an email to Ben or the office staff.

#### **Do:**

Sit in a quiet but supervised spot in your house with limited distractions and background noises.  
Keep yourself on MUTE until it is your turn to speak.  
Be on time. We will only be meeting for short periods.  
Make sure siblings/pets know not to interrupt you during this time.  
Make sure you are dressed appropriately.

#### **Don't:**

Walk around with your device. Make sure to stay in one spot and sit still during our meeting.  
Interrupt others when they are speaking.  
Eat or drink during our zoom meeting.  
Bring toys with you to the meeting.

#### **Parents:**

This is a special time for the teacher to connect with the children. We appreciate you being quiet observers. If there are technical difficulties, please help your child. If you have questions or concerns, please email the school.